

न. प. तलेन (255/

तलेन दिनांक 4-3-2025

प्रति,

संयुक्त संचालक महोदय,
नगरीय प्रशासन एवं विकास,
भोपाल संभाग, भोपाल (म.प्र.)



विषय :- वित्तीय वर्ष 2023-2024 की अंकेक्षण प्रतिवेदन जमा करने बावत्।

संदर्भ :- संचालनालय नगरीय प्रशासन एवं विकास म.प्र., भोपाल का पत्र क्रं.
/ऑडिट/शा-4(क)/265/2023/7827 दिनांक 24/04/2024.

महोदय,

उपरोक्त विषय एवं संदर्भित पत्र के पालन में निवेदन है कि वर्ष 2023-2024 की संपरीक्षा कार्य हेतु चार्टर्ड एकाउन्टेन्ट्स मेसर्स राहुल रावत एण्ड कं. को सूचीबद्ध किया गया था। उपरोक्त फर्म द्वारा अंकेक्षण का कार्य पूर्ण कर ऑडिट रिपोर्ट तैयार कर प्रस्तुत की गई है जो श्रीमान की ओर प्रेषित।

पत्र क्रमांक 256/न.प.तलेन

तलेन दिनांक 4-3-2025

प्रतिलिपी :- आनुष्ठान महोदय न.प्र. एवं विकास विभाग भोपाल

मुख्य नगरपालिका अधिकारी
मुख्य नगर पालिका अधिकारी
नगर परिषद, तलेन
नगर परिषद तलेन
जिला रायगढ़ (ब्या) म.प्र.

नगर परिषद तलेन
जिला – राजगढ़ (म.प्र.)



अंकेक्षण

वित्तीय वर्ष 2023–24

अंकेक्षण फर्म
राहुल रावत एण्ड कं.
(चार्टर्ड एकाउंटेंट)

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Audit Observation

Balance Sheet as on 31.03.2024

**Income & Expenditure Account as on
31.03.2024**

Cash Flow Statement as on 31.03.2024

Receipt & Payment Account as on 31.03.2024



AUDIT REPORT

We have examined the Receipts & Payments Account of **MUNICIPAL COUNCIL TALEN, DISTRICT RAJGARH (M.P)** for the year ended 31st March 2024, which are in agreement with the books of account maintained by the said Municipal council. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of the audit. In our opinion, proper books of account have been kept by the above said concern so far as appears from our examination of books, subject to the comments given below:

1. These financial statements are the responsibility of the management of the concern. Our responsibility is to express an opinion on these financial statements based on our audit.
2. We have conducted our audit in accordance with auditing standards generally accepted in India. Our audit includes examining on test basis, evidence supporting the amounts and disclosed in the financial statements. Our audit also assigns the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the financial statement.
3. In our opinion and to the best of our information and according to explanations given to us, they said accounts give a true and fair view in respect of Receipt & Payment Account for the year ending as on 31st March 2024.

For RAHUL RAWAT & Co.
CHARTERED ACCOUNTANTS



Date :

Place : BHOPAL

UDIN-

CA Rahul Rawat
(Partner)

M.no - 439685

FRN No.025933C

MUNICIPAL COUNCIL TALEN

AUDIT OBSERVATIONS

Audit of Revenue

We have checked the revenue resources On the basis of examination of council revenue, our audit observations are as follow -

- We have audited the resources of revenue on the sample basis.
- Yes, we checked some Revenue receipts from the counter file of Receipt Book and verified that the money received is deposited timely in respective Bank Account on time.
- CMO gives 2 Working days for the Deposition of Money to the Bank but at the time of auditing we found that there is no delay in deposit the amount of revenue collected.
- Annual recovery sheet was provided and we comment that a good revenue collection was done by the council. Since quarterly sheet is not available so we are unable to comment upon comparison of quarter wise revenue collection.
- No, we have not seemed any Investment on lesser interest rate.
- Receipts & Payments Account, Income & Expenditure Account and Balance Sheet have been provided by the council which has been enclosed with this report. We are only to express our opinion upon them.



मुख्य नगर मालिका अधिकारी
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जिला राजगढ़ (ब्या) म.प्र.

Audit of Expenditures

On the basis of examination of several expenses, our audit observations are as follow -

- We covered the Expenditures on the sample basis during the process of Audit.
- We have checked entries in cash book with respective vouchers and found them satisfactory.
- While checking Accountant Cash Book, all the bills and vouchers were satisfactory according to books. However some irregularities were found during the audit of vouchers which were rectified at the time and suggested to pay attention in future.
- We verified that Expenditures of Particular schemes were not over Budget and expended according to guidelines, directives, acts and rules issued by Government of India/ State Government.
- All the Expenses were under financial propriety and the Expenditure was according to the financial and administrative sanction accorded by the competent authority.
- In our view, no such material cases were observed in which appropriate sanction has not been taken, hence there is no need to report the instances to CMO.



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Audit of Book Keeping

- We checked the books of accounts which were maintained and provided during the audit by the Municipal Council.
- Double entry accounting system is being practiced by the council so necessary aspects of accounting were found satisfactory.
- Cash book & some of registers/records were found with irregularities regarding maintenance. Observations in respect of records of ULB are as follows –

Accounts Department

Audit observations about accounts department are as follows -

- Bank book, Journal book have not kept by the council which are necessary as per section 6, chapter 2 of Madhya Pradesh Municipal (Accounts and Finance) rule, 2018.
- EMD and SD registers were not found during the audit which should be prepared in a proper format.
- Grant register should be maintained in approved format and duly verified by CMO.
- FDR register was not found during the audit, although FDR file was available for audit.
- Other necessary records have been maintained and found satisfactory.



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Store Department

During the examination of stock records, we found that proper records were maintained and balances of items were brought forward from previous year properly. Although at some pages, we found that signatures of recipient of materials were not found.

- As per section 147 (1) under chapter – VI of Madhya Pradesh (Accounts and Finance) Rules, 2018, all movable and immovable Fixed Assets will be recorded in the Fixed Assets Register which was not found during the audit.
- As per section 174 (1) under chapter – VIII of Madhya Pradesh (Accounts and Finance) Rules, 2018, Stock or material will be issued only after obtaining duly authorized demand letter from respective department. We suggest the council to obtain such demand letters for issuing the store material.

Revenue Department

During the examination of revenue records, we found that proper records were maintained and balances of dues were brought forward from previous year properly. Amount collected has been duly deposited on time. As per recovery sheet, a good revenue collection (collectively) has been done. Council must prepare such policies which can be helpful in recovery of revenue from various heads so that council can have much liquidity.



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नगर पालिका सलेन
भिलाई नगर (महाराष्ट्र)

Water Supply Department

During the examination of water supply records, we found that –

- Record of repairing of motor pumps, hand pumps, pipe lines was maintained in stock register only.
- Chemical usage register was not found during the audit.

Establishment Department

- Charge file or register was not found during the audit. So we are unable to verify the accountability of staff.

Public Works Department

During the examination of PWD records, we observed & suggested that –

- As per section 139 (1) under chapter – V of Madhya Pradesh (Accounts and Finance) Rules, 2018, Construction register will be maintained by the council which was duly suggested to maintain.
- As per section 139 (2) under chapter – V of Madhya Pradesh (Accounts and Finance) Rules, 2018, The council Engineer or PWD in charge has to examine the stock and construction register at least once in 6 months but we have not found such examination during the audit which is suggested to practice.



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- As per section 141 read with section 138 under chapter – V of Madhya Pradesh (Accounts and Finance) Rules, 2018, Engineer or department in-charge will have to maintained stock record for recording each and every purchase of materials. During the audit of the PWD department we have suggested to maintain such record for better understanding and maintenance of record. Tender Register was not found during the audit.
- Repairing and maintenance register should be maintained and updated timely.
- Tender register was not maintained by the council.

Audit of Tenders

- During the audit we examined some tender files. On the basis of examination the given files and note sheets attached with the vouchers, we found that tender process has been followed by the council. Although some irregularities were found and suggested to rectify them and pay attention in future properly.
- As per section 121 read with section 86 under chapter-V of Madhya Pradesh Municipal (Accounts & Finance) Rule, 2018, E-tendering must be done in case of purchase costing above one lakh rupees. It is suggested to council to comply with the regulations.
- No Bank guarantee has been received by the council.



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नगर पालिका तलेन
जिला मन्दाला (मध्य प्रदेश)

Audit of Grants & Loans

During the audit, we found some observations about grants are as follows -

- We examined all the grants received from the Central/State government and their utilization on sample basis.
- Grants utilization certificates were not found during the course of audit.
- During the Audit, we found that some grants are like mixed nature i.e. Capital & revenue nature therefore in that cases we can't bifurcate how much portion belongs to revenue or capital except that all grants have been used for the purpose for which grants have received.
- As per our observation there are no dues towards principal or interest.
- Loan register was not found during the audit.

Date :
UDIN :

FOR RAHUL RAWAT & CO.
CHARTERED ACCOUNTANTS



CA RAHUL RAWAT
(Partner)
FRN NO. 025933C

मुख्य नगर पालिका अधिकारी
नगर परिषद सलेन
विशेष नगरपालिका (नगर) नगर

Balance Sheet of Municipal Council Talen
as on 31st march 2024

Particulars		Schedule No.	Current Year (Rs)	Previous Year (Rs)
A	SOURCES OF FUNDS			
A1	Reserves and Surplus			
	Municipal (General) Fund			
	Earmarked Funds	B-1	1,59,54,881.46	2,59,11,809.28
	Reserves	B-2	22,07,140.00	18,48,217.00
	Total Reserves and Surplus	B-3	10,00,37,941.28	8,22,93,988.55
			11,81,99,962.74	11,00,54,014.83
A2	Grants, Contributions for Specific Purpose	B-4	1,23,24,905.00	4,08,01,294.86
	Loans			
A3	Secured loans	B-5	0.00	0.00
	Unsecured loans	B-6	1,86,16,067.78	1,86,16,067.78
	Total Loans		1,86,16,067.78	1,86,16,067.78
	TOTAL SOURCES OF FUNDS		14,91,40,935.52	16,94,71,377.47
B	APPLICATION OF FUNDS			
B1	Fixed Assets	B-11		
	Gross Block		9,76,94,999.42	9,75,70,113.42
	Less: Accumulated Depreciation		6,59,69,539.34	6,23,35,043.07
	Net Block		3,17,25,460.08	3,52,35,070.35
	Capital work-in-progress		11,22,24,242.08	9,09,70,679.08
	Total Fixed Assets		14,39,49,702.16	12,62,05,749.43
B2	Investments			
	Investment - General Fund	B-12	0.00	0.00
	Investment - Other Funds	B-13	50,00,000.00	50,00,000.00
	Total Investment		50,00,000.00	50,00,000.00
B3	Current assets, loans & advances			
	Stock in hand (Inventories)	B-14	-	-
	Sundry Debtors (Receivables)	B-15	41,89,611.00	34,45,946.00
	Gross amount outstanding			
	Less: Accumulated provision against bad and doubtful receivables	B-16	41,545.00	38,756.00
	Prepaid expenses	B-17	1,28,22,304.00	5,21,86,879.68
	Cash and Bank Balances	B-18	2,60,000.00	2,60,000.00
	Loans, advances and deposits		1,73,13,460.00	5,59,31,581.68
	Total Current Assets			
B4	Current Liabilities and Provisions	B-7	1,57,87,732.64	1,61,87,619.64
	Deposits received			



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	Deposit works	B-8	-	-
	Other liabilities (Sundry Creditors)	B-9	74,962.00	80,397.00
	Provisions	B-10	12,59,532.00	13,97,937.00
	Total Current Liabilities		1,71,22,226.64	1,76,65,953.64
B5	Net Current Assets (B3-B4)		1,91,233.36	3,82,65,628.04
C	Other Assets	B-19	0.00	0.00
D	Miscellaneous Expenditure (to the extent not written off)	B-20	0.00	0.00
	TOTAL APPLICATION OF FUNDS		14,91,40,935.52	16,94,71,377.47

Notes to the Balance Sheet - Attached

For Municipal Council Talen

Accountant

CMO

Date :

UDIN :

FOR RAHUL RAWAT & Co.
Chartered Accountants



CA RAHUL RAWAT
(Partner)

M.no - 439685

FRN No.025933C

उच्च नगर कार्यकारी अधिकारी
नगर परिषद तलेन
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Schedule B-1: Municipal (General) Fund (Rs)

Account Code	Particulars	Water Supply, Sewerage and Drainage	Road Development and Maintenance	Bussee Services	Commercial Projects	General Account	Total
310	Balance as per last account						
	Additions during the year					2,59,11,809	2,59,11,809
31090-02	• Surplus for the year						
	• Transfers						
	• Opening Difference						0.00
	Total (Rs.)					37833230.86	37833230.86
	Deductions during the year	0.00	0.00	0.00	0.00		0.00
	• Deficit for the year					3,78,33,231	37833230.86
	• Transfers						
	Total (Rs.)					24,07,231	24,07,231
	Balance at the end of the current year	0.00	0.00	0.00	0.00	4,53,82,928	4,53,82,928
310		0.00	0.00	0.00	0.00	4,77,90,159	4,77,90,159
						1,59,54,881	1,59,54,881

Schedule B-2: Earmarked Funds (Special Funds/Sinking Fund/Trust or Agency Fund)

Particulars	Special Fund 1	Special Fund 2	Sanchit Nidhi	Pension Fund	General Reserve (Sanchit Nidhi)	Total
(a) Opening Balance						
(b) Additions to the Special Fund			18,48,217		-	18,48,217
• Transfer from Municipal Fund						
• Interest/Dividend earned on Special Fund			3,58,923		-	3,58,923
• Profit on disposal of Special Fund Investments						0.00
• Appreciation in Value of Special Fund Investments						0.00
• Other addition (Specify nature)						0.00
Total (b)	0.00	0.00	358923.00	0.00	-	3,58,923
(c) Payments out of funds						
(I) Capital expenditure on						
• Fixed Asset						
• Others						0.00
(II) Revenue Expenditure on						0.00
• Salary, Wages and allowances etc						
• Rent Other administrative charges						0.00
(III) Other:						0.00
• Loss on disposal of Special Fund Investments						0.00
• Diminution in Value of Special Fund Investments						0.00
• Transferred to Municipal Fund						0.00
Total ©	0.00	0.00	0.00	0.00	0.00	0.00
Net Balance of Special Funds (a + b) - ©	0.00	0.00	2207140.00	0.00	-	22,07,140

Schedule B-3: Reserves

Account Code	Particulars	Opening balance (Rs.)	Additions during the year (Rs.)	Total (Rs.)	Deductions during the year (Rs.)	Balance at the end of current year (Rs.)
1	2	3	4	5 (3+4)	6	7 (5-6)
31210	Capital Contribution	8,22,93,989	2,13,78,449	10,36,72,438	36,34,496	10,00,37,941
31211	Capital Reserve			0.00		0.00
31220	Borrowing Redemption			0.00		0.00
31230	Special Funds (Utilised)			0.00		0.00
31240	Statutory Reserve			0.00		0.00
31250	General Reserve			0.00		0.00
31260	Revaluation Reserve			0.00		0.00
	Total Reserve funds	8,22,93,989	2,13,78,449	10,36,72,438	36,34,496.27	10,00,37,941



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Schedule B-4: Grants & Contribution for Specific Purposes

Particulars	Grants from Central Government	Grants from State Government	Grants from Other Government Agencies	Grants from Financial Institutions	Others, specify	Total
Account Code	32010	32020	32030	32040	32080	
(a) Opening Balance	11,95,798	3,96,05,497	0.00	0.00	0.00	4,08,01,295
(b) Additions to the Grants *						
• Grant received during the year	53,36,673	2,41,55,030				2,94,91,703
• Interest/Dividend earned on Grant Investments						-
• Profit on disposal of Grant						0.00
• Appreciation in Value of Grant						0.00
• Other addition (Specify nature)						0.00
Total (b)	53,36,673	2,41,55,030	0.00	0.00	0.00	2,94,91,703
Total (a + b)	65,32,471	6,37,60,527	0.00	0.00	0.00	7,02,92,998
(c) Payments out of funds						
• Capital expenditure on Fixed						-
• Capital Expenditure on Other		5,53,81,093				5,53,81,093
• Revenue Expenditure on	25,87,000					
o Salary, Wages, allowances etc.						0.00
o Rent						0.00
• Other:						-
o Loss on disposal of Grant						0.00
o Grants Refunded						0.00
• Other administrative charges						0.00
Total (c)	25,87,000	5,53,81,093	0.00	0.00	0.00	5,79,68,093
Net balance at the year end (a+b)- (c)	39,45,471	83,79,434	-	-	-	1,23,24,905

Schedule B-5: Secured Loans

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
33010	Loans from Central Government		
33020	Loans from State government		
33030	Loans from Govt. bodies & Associations		
33040	Loans from international agencies		
33050	Loans from banks & other financial institutions		
33060	Other Term Loans		
33070	Bonds & debentures		
33080	Other Loans		
	Total Secured Loans	0.00	0.00

Schedule B-6: Unsecured Loans

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
33110	Loans from Central Government		
33120	Loans from State government		
33130	Loans from Govt. bodies & Associations	1,86,16,068	1,86,16,068
33140	Loans from international agencies		
33150	Loans from banks & other financial institutions		
33160	Other Term Loans		
33170	Bonds & debentures		
33180	Other Loans		
	Total Unsecured Loans	1,86,16,068	1,86,16,068

Schedule B-7: Deposits Received

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
34010	From Contractors	1,54,59,233	1,58,59,120
34020	From Revenues	3,28,500	3,28,500
34030	From staff		
34080	From Others	1,57,87,733	1,61,87,620
	Total deposits received		



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Schedule B-8: Deposits Works

Account Code.	Particulars	Opening balance as the beginning of the year (Rs)	Additions during the current year (Rs)	Utilization / expenditure (Rs)	Balance outstanding at the end of the current year (Rs)
34110	Civil Works				
34120	Electrical works				
34180	Others				0.00
	Total of deposit works				0.00
		0.00	0.00	0.00	0.00

Schedule B-9: Other Liabilities (Sundry Creditors)

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
35010	Creditors		
35011	Employee Liabilities		
35012	Interest Accrued and Due		
35020	Recoveries Payable		
35030	Government Dues Payable	74,962	80,397
35040	Refunds Payable		
35041	Advance Collection of Revenues		
35080	Others		
	Total Other liabilities (Sundry Creditors)	74,962.00	80,397

Schedule B-10: Provisions

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
36010	Provision for Expenses	12,59,532	13,97,937
36020	Provision for Interest		
36030	Provision for Other Assets		
	Total Provisions	12,59,532	13,97,937



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Schedule B-11: Fixed Assets

Account Code	Particulars	Gross Block				Accumulated Depreciation				Net Block	
		Opening Balance	Additions during the period	Deductions during the period	Cost at the end of the year	Opening Balance	Additions during the period	Deductions during the period	Total at the end of the year	At the end of current year	At the end of the previous year
1	2	3	4	5	6			9	10	11	12
41.010	Land				-				0.00	-	-
41.011	Lakes				-				0.00	-	-
41.020	Buildings	1,64,40,780			1,64,40,780	93,68,166	2,35,754		96,03,919	68,36,861	70,72,614
	Infrastructure Assets										
41.030	• Roads and Bridges	5,47,27,865			5,47,27,865	4,00,57,072	20,95,828		4,21,52,900	1,25,74,965	1,46,70,793
41.031	• Sewerage and drainage	49,12,575			49,12,575	31,50,376	1,17,480		32,67,856	16,44,719	17,62,199
41.032	• Water ways				-				-	-	-
41.033	• Public Lighting	33,05,700			33,05,700	25,89,654	71,605		26,61,258	6,44,442	7,16,046
41.034	Sanitation & SWM	26,39,465			26,39,465	7,58,305	1,88,116		9,46,421	16,93,044	18,81,160
41.040	• Plants & Machinery	28,01,078			28,01,078	6,51,381	2,14,970		8,66,351	19,34,727	21,49,697
41.050	• Vehicles	94,19,288			94,19,288	46,96,570	4,72,272		51,68,842	42,50,446	47,22,718
41.060	• Office & other equipment	18,39,700	71,476		19,11,176	5,03,011	1,40,816		6,43,828	12,67,348	13,36,689
41.070	• Furniture, fixtures, fittings and electrical appliances	8,37,406	53,410		8,90,816	3,10,376	58,044		3,68,420	5,22,396	5,27,030
4.180	• Other fixed assets	6,46,257.00			6,46,257	2,50,132	39,612	-	2,89,745	3,56,512	3,96,125
	Total	9,75,70,113	1,24,886	0.00	9,76,94,999	6,23,35,043	36,34,496	0.00	6,59,69,539	3,17,25,460	3,52,35,070
41.210	Work-in-progress	9,09,70,679	2,12,53,563		11,22,24,242				0.00	11,22,24,242.08	9,09,70,679
	Total	18,85,40,793	2,13,78,449	-	20,99,19,242	6,23,35,043	36,34,496	0.00	6,59,69,539	14,39,49,702	12,62,05,749



मुख्य कार्यपालिका अधिकारी
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Schedule B-12: Investments - General Funds

Account Code.	Particulars	With whom invested	Face value (Rs.)	Current year Carrying Cost (Rs.)	Previous year Carrying Cost (Rs.)
42010	• Central Government Securities				
42020	• State Government Securities				
42030	• Debentures and Bonds				
42040	• Preference Shares				
42050	• Equity Shares				
42060	• Units of Mutual Funds				
42070	• Other Investments				
	Total of Investments General Fund		0.00	0.00	0.00

Schedule B-13: Investments - Other Funds

Account Code.	Particulars	With whom invested	Face value (Rs.)	Current year Carrying Cost (Rs.)	Previous year Carrying Cost (Rs.)
42110	• Central Government Securities				
42120	• State Government Securities				
42130	• Debentures and Bonds				
42140	• Preference Shares				
42150	• Equity Shares				
42160	• Units of Mutual Funds				
42170	• Other Investments	FDR	-	50,00,000	50,00,000
	Total of Investments Other Fund		-	50,00,000	50,00,000

Schedule B-14: Stock in Hand (Inventories)

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
43010	Stores	-	
43020	Loose Tools		
43080	Others		
	Total Stock in hand	-	-



मुख्य नगर प्रशासक अधिकारी
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जिला राजगढ़ (यू.प्र.)

Schedule B-15: Sundry Debtors (Receivables)

Account Code	Particulars	Gross Amount (Rs.)	Provision for Outstanding revenues (Rs.)	Net Amount (Rs.)	Previous year Net amount (Rs.)
43110	Receivables for Property Taxes				
	Less than 5 years				
	More than 5 years*	13,78,824		13,78,824	12,45,398
	Sub - total	13,78,824		-	
	Less: State Government Cesses/Levies in Taxes - Control Accounts		0.00	13,78,824	12,45,398
	Net Receivables of Property Taxes	13,78,824	0.00	13,78,824	12,45,398
43120	Receivable of Other Taxes				
	Less than 3 years				
	More than 3 years*	12,98,534		12,98,534	11,88,254
	Sub - total	12,98,534			
	Less: State Government Cesses/Levies in Taxes - Control Accounts		0.00	12,98,534	11,88,254
	Net Receivables of Other Taxes	12,98,534	0.00	12,98,534	11,88,254
43130	Receivables for Fees and User Charges				
	Less than 3 years				
	More than 3 years*	11,39,892		11,39,892	7,59,844
	Sub - total	11,39,892			
			0.00	11,39,892	7,59,844
43140	Receivables from Other Sources				
	Less than 3 years	3,72,361		3,72,361	2,52,450
	More than 3 years*				
	Sub - total	3,72,361		3,72,361	2,52,450
			0.00		
43150	Receivables from Government				
	Sub - total	0.00	0.00	0.00	0.00
	Total of Sundry Debtors (Receivables)	41,89,611	0.00	41,89,611	34,45,946

Schedule B-16: Prepaid Expenses

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
44010	Establishment		
44020	Administrative	41,545	38,756
44030	Operations & Maintenance		
	Total Prepaid expenses	41,545	38,756



गुड्डा नगर प्रहरी अधिकारी
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Schedule B-17: Cash and Bank Balances

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
45010	Cash		
45020	Balance with Bank - Municipal Funds		
45021	Nationalised Banks		
45022	Other Scheduled Banks	1,28,22,304	5,21,86,880
45023	Scheduled Co-operative Banks		
45024	Post Office		
	Sub-total	1,28,22,304	5,21,86,880
45040	Balance with Bank - Special Funds		
45041	Nationalised Banks		-
45042	Other Scheduled Banks	-	
45043	Scheduled Co-operative Banks		
45044	Post Office		
	Sub-total	-	-
45060	Balance with Bank - Grant Funds		
45061	Nationalised Banks		
45062	Other Scheduled Banks		
45063	Scheduled Co-operative Banks		
45064	Post Office		
	Sub-total	-	-
	Total Cash and Bank balances	1,28,22,304	5,21,86,880

Schedule B-18: Loans, advances, and deposits

Account Code	Particulars	Opening Balance at the beginning of the year (Rs.)	Paid during the current year (Rs.)	Recovered during the year (Rs.)	Balance outstanding at the end of the year (Rs.)
46010	Loans and advances to employees	2,60,000		-	2,60,000
46020	Employee Provident Fund Loans				0.00
46030	Loans to Others				0.00
46040	Advance to Suppliers and Contractors				0.00
46050	Advance to Others				0.00
46060	Deposit with External Agencies	0.00			0.00
46080	Other Current Assets				0.00
	Sub -Total	2,60,000	0.00	-	2,60,000
461	Less: Accumulated Provisions against Loans, Advances and Deposits [Schedule B-18 (a)]				0.00
	Total Loans, advances, and deposits	2,60,000	0.00	-	2,60,000



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Schedule B-18 (a): Accumulated Provisions against Loans, Advances, and Deposits

Account Code	Particulars	Current Year (Rs.)	Previous Year(Rs.)
46110	Loans to Others		
46120	Advances		
46130	Deposits		
	Total Accumulated Provision	0.00	0.00

Schedule B-19: Other Assets

Account Code	Particulars	Current Year (Rs.)	Previous Year(Rs.)
47010	Deposit Works		
47020	Other asset control accounts		
	Total Other Assets	0.00	0.00

Schedule B-20: Miscellaneous Expenditure (to the extent not written off)

Account Code	Particulars	Current Year (Rs.)	Previous Year(Rs.)
48010	Loan Issue Expenses		
48020	Discount on Issue of Loans		
48030	Others		
	Total Miscellaneous expenditure	0.00	0.00

FOR RAHUL RAWAT & Co.
Chartered Accountants


CA RAHUL RAWAT

(Partner)

M.no - 439685

FRN No.025933C

Date :

UDIN :

मुख्य नगर पालिका अधिकारी
नगर परिषद उत्तेन
जिला राजमंडी (ब्या) म.प्र.

MUNICIPAL COUNCIL TALEN
INCOME AND EXPENDITURE STATEMENT
For the Period From 1st April 2023 to 31st March 2024

	Item/ Head of Account	Schedule No	Current Year (Rs)	Previous Year (Rs)
A	INCOME			
	Tax Revenue			
	Assigned Revenues & Compensation	IE-1	21,04,007	18,31,412
	Rental Income from Municipal Properties	IE-2	1,00,28,475	1,28,35,998
	Fees & User Charges	IE-3	1,11,34,665.00	84,20,708
	Sale & Hire Charges	IE-4	18,35,712	3,58,064
	Revenue Grants, Contributions & Subsidies	IE-5	7,29,930	2,39,530
	Income from Investments	IE-6	36,34,496	1,90,49,269
	Interest Earned	IE-7	-	-
	Other Income	IE-8	4,60,392	2,95,962
		IE-9	54,016	1,26,549
	Total - INCOME		2,99,81,693	4,31,57,492
B	EXPENDITURE			
	Establishment Expenses	IE-10	1,74,76,768	1,82,26,164
	Administrative Expenses	IE-11	18,70,273	14,18,314
	Operations & Maintenance	IE-12	84,76,136	1,76,57,408
	Interest & Finance Expenses	IE-13	10,544	8,287
	Programme Expenses	IE-14	5,04,154	6,07,499
	Revenue Grants, Contributions & subsidies	IE-15	-	21,94,760
	Provisions & Write off	IE-16	-	-
	Miscellaneous Expenses	IE-17	57,630	8,142
	Depreciation		36,34,496	41,10,436
	Transfer Employee fund			
	Total - EXPENDITURE		3,20,30,001	4,42,31,010
C	Gross surplus/ (deficit) of income over expenditure before Prior Period Items (A-B)		(20,48,308)	(10,73,518)
D	Add/Less: Prior period Items (Net)	IE-18	-	-
E	Gross surplus/ (deficit) of income over expenditure after Prior Period Items (C-D)		(20,48,308)	(10,73,518)
F	Less: Transfer to Reserve Funds		3,58,923	
G	Net balance being surplus/ deficit carried over to Municipal Fund (E-F)		(24,07,231)	(10,73,518)

FOR RAHUL RAWAT & Co.

Chartered Accountants

Rahul Rawat
CA RAHUL RAWAT

(Partner)

M.no - 439685

FRN No.025933C

Date :
UDIN :

मुख्य नगर सार्वजनिक अधिकारी
नगर परिषद तालेन
जिला राजगढ़ (ब्या) म.प्र.

Schedule IE - 1 : Tax Revenue

Account Code	Particulars	Current year (Rs.)	Previous year (Rs.)
11001	Property tax	8,85,284	7,55,999
11002	Water tax	10,62,783	9,25,367
11003	Sewerage Tax	46,290	78,780
11004	Conservancy Tax		
11005	Lighting Tax		
11006	Education tax		45,897
11007	Vehicle Tax		
11008	Tax on Animals		
11009	Electricity Tax		
11010	Professional Tax		
11011	Advertisement tax	5,000	
11012	Pilgrimage Tax		
11013	Export Tax		
11031	Consolidates Tax		
11051	Octroi & Toll		
11080	Other taxes	1,04,650	25,369
0	Sub-total	21,04,007	18,31,412
11090	Less: Tax Remissions and Refund [Schedule IE- 1 (a)]	-	-
	Sub-total	-	-
	Total tax revenue	21,04,007	18,31,412

Schedule IE-1 (a): Remission and Refund of taxes

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
11090-01	Property taxes	-	-
11090-11	Other Tax	-	-
	Total refund and remission of tax revenues	-	-

Schedule IE-2: Assigned Revenues & Compensation

Account Code.	Particulars	Current Year (Rs.)	Previous Year (Rs.)
12010	Taxes and Duties collected by others	6,54,931	5,31,630
12020	Compensation in lieu of Taxes / duties	93,73,544	1,23,04,368
12030	Compensations in lieu of Concessions		
	Total assigned revenues & compensation	1,00,28,475	1,28,35,998




 नगरपालिका अधिकारी
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Schedule IE-3: Rental income from Municipal Properties

Account Code.	Particulars	Current Year (Rs.)	Previous Year (Rs.)
13010	Rent from Civic Amenities		
13020	Rent from Office Buildings	1,11,34,665	84,20,708
13030	Rent from Guest Houses		
13040	Rent from lease of lands		
13080	Other rents		
	Sub-Total		
13090	Less: Rent Remission and Refunds		
	Sub-total		
	Total Rental Income from Municipal Properties	1,11,34,665.00	84,20,708

Schedule IE- 4: Fees & User Charges - Income head-wise

Account Code.	Particulars	Current Year (Rs.)	Previous Year (Rs.)
14010	Empanelment & Registration Charges		135
14011	Licensing Fees	2,000	6,143
14012	Fees for Grant of Permit	4,500	5,000
14013	Fees for Certificate or Extract	16,872	33,480
14014	Development Charges	13,87,360	
14015	Regularization Fees		
14020	Penalties and Fines		
14040	Other Fees	1,25,488	2,07,561
14050	User Charges	1,13,349	20,220
14060	Entry Fees	1,86,143	85,525
14070	Service / Administrative Charges		
14080	Other Charges		
	Sub-Total	18,35,712	3,58,064
14090	Less: Rent Remission and Refunds		
	Sub-total	-	-
	Total income from Fees & User Charges	18,35,712	3,58,064

Schedule IE-5: Sale & Hire Charges

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
15010	Sale of Products	-	-
15011	Sale of Forms & Publications	7,29,930	2,39,530
15012	Sale of stores & scrap		
15030	Sale of Others		
15040	Hire Charges for Vehicles		
15041	Hire Charges for Equipment	-	-
	Total Income from Sale & Hire charges - Income head-wise	7,29,930	2,39,530



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Schedule IE-6: Revenue Grants, Contributions & Subsidies

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
16010	Revenue Grant		1,49,38,833
16020	Re-imbursement of expenses	36,34,496	41,10,436
16030	Contribution towards schemes		
	Total Revenue Grants, Contributions & Subsidies	36,34,496	1,90,49,269

Schedule IE-7: Income from Investments - General Fund

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
17010	Interest on Investments		-
17020	Dividend		-
17030	Income from projects taken up on commercial basis		-
17040	Profit in Sale of Investments	-	-
17080	Others	-	-
	Total Income from Investments	-	-

Schedule IE- 8: Interest Earned

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
17110	Interest from Bank Accounts	4,60,392	2,95,962
17120	Interest on Loans and advances to Employees	-	-
17130	Interest on loans to others	-	-
17180	Other Interest	-	-
	Total - Interest Earned	4,60,392	2,95,962

Schedule IE- 9: Other Income

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
18010	Deposits Forfeited	-	-
18011	Lapsed Deposits	-	-
18020	Insurance Claim Recovery	-	-
18030	Profit on Disposal of Fixed assests	-	-
18040	Recovery from Employees	-	-
18050	Unclaimed Refund/ Liabilities	-	-
18060	Excess Provisions written back	-	-
18080	Miscellaneous Income	54,016	1,26,549
	Total Other Income	54,016	1,26,549



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नगर परिषद तलेन
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Schedule IE-10: Establishment Expenses

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
21010	Salaries, Wages and Bonus	1,60,56,372	1,74,29,218
21020	Benefits and Allowances	5,32,540	1,65,412
21030	Pension	4,12,784	1,79,456
21040	Other Terminal & Retirement Benefits	4,75,072	4,52,078
	Total establishment expenses	1,74,76,768	1,82,26,164

Schedule IE-11: Administrative Expenses

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
22010	Rent, Rates and Taxes		
22011	Office maintenance	35,415	2,47,417
22012	Communication Expenses	39,940	54,220
22020	Books & Periodicals	2,482	
22021	Printing and Stationery	42,745	1,05,673
22030	Traveling & Conveyance		
22040	Insurance		
22050	Audit Fees	40,474	
22051	Legal Expenses		
22052	Professional and other Fees	7,60,945	1,65,914
22060	Advertisement and Publicity	9,48,272	8,45,090
22061	Membership & subscriptions		
22080	Other Administrative Expenses		
	Total administrative expenses	18,70,273	14,18,314

Schedule IE-12: Operations & Maintenance

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
23010	Power & Fuel	18,65,351	36,44,452
23020	Bulk Purchases	25,20,026	92,70,943
23030	Consumption of Stores		
23040	Hire Charges	6,83,749	5,38,201
23050	Repairs & maintenance -Infrastructure	29,99,026	39,14,037
23051	Repairs & maintenance - Civic Amenities	1,67,983	1,17,955
23052	Repairs & maintenance - Buildings		
23053	Repairs & maintenance - Vehicles	1,74,599	1,53,075
23054	Repairs & maintenance - Furnitures		
23055	Repairs & maintenance - Office Equipments	65,402	18,745
23056	Repairs & maintenance - Electrical Appliances		
23057	Repairs & Maintenance- Plant & Machinery		



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23059	Repairs & maintenance - Others		
23080	Other operating & maintenance		
	Total operations & maintenance	84,76,136	1,76,57,408

Schedule IE-13: Interest & Finance Charges

Account	Particulars	Current Year	Previous Year
24010	Interest on Loans from Central Government	-	
24020	Interest on Loans from State Government	-	
24030	Interest on Loans from Government Bodies & Associations	-	
24040	Interest on Loans from International Agencies	-	
24050	Interest on Loans from Banks & Other Financial Institutions		
24060	Other Interest		
24070	Bank Charges	10,544	8,287
24080	Other Finance Expenses		
	Total Interest & Finance Charges	10,544.00	8,287

Schedule IE-14: Programme Expenses

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
25010	Election Expenses		
25020	Own Programs	1,52,670	
25030	Share in Programs of others	-	6,07,499
25040	Others' Programme	3,51,484	-
	Total Programme Expenses	5,04,154	6,07,499

Schedule IE-15: Revenue Grants, Contributions & Subsidies

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
26010	Grants [specify details]		17,36,760
26020	Contributions [specify details]		4,58,000
26030	Subsidies [specify details]		
	Total Revenue Grants, Contributions & Subsidies	-	21,94,760



मुख्य नगर प्रशासिका अधिकारी
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Schedule IE-16: Provisions & Write off

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
27010	Provisions for doubtful receivables	-	-
27020	Provision for other Assets	-	-
27030	Revenues written off	-	-
27040	Assets written off	-	-
27050	Miscellaneous Expense written off	-	-
	Total Provisions & Write off	-	-

Schedule IE-17: Miscellaneous Expenses

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
27110	Loss on disposal of Assets	-	-
27120	Loss on disposal of Investments	-	-
27180	Other Miscellaneous Expenses	57,630	8,142
	Total Miscellaneous expenses	57,630	8,142

Schedule IE-18: Prior Period Items (Net)

Account Code	Particulars	Current Year (Rs.)	Previous Year (Rs.)
	Income		
18510	Taxes	-	-
18520	Other - Revenues	-	-
18530	Recovery of revenues written off	-	-
18540	Other income	-	-
	Sub - Total Income (a)	-	-
	Expenses		
28550	Refund of Taxes	-	-
28560	Refund of Other Revenues	-	-
28580	Other Expenses	-	-
	Sub - Total expense (b)	-	-
	Total Prior Period (Net) (a-b)	-	-

FOR RAHUL RAWAT & Co.
Chartered Accountants

Rahul Rawat
CA RAHUL RAWAT
(Partner)

CA RAHUL RAWAT
(Partner)

M.no - 439685

FRN No.025933C

Date :

UDIN :

मुख्य नगर पालिका अधिकारी
नगर परिषद तलेन
जिला राजमंड (ब्या) म.प्र.

MUNICIPAL COUNCIL TALEN
RECEIPTS AND PAYMENTS ACCOUNT
For the Period From 1st April 2023 to 31st March 2024

Account Code	Head of Account	Current Period Receipts	Previous Period Receipts	Account Code	Head of Account	Current Period Payments	Previous Period Payments
		Amount (Rs.)	Amount (Rs.)			Amount (Rs.)	Amount (Rs.)
	Opening Balances						
	Cash balances including Imprest Balance						
	Balances with Banks/Treasury (including in designated bank accounts)	5,21,86,880	4,87,74,925				
	Operating Receipts				Operating Payments		
110	Tax Revenue	9,60,837	10,62,048	210	Establishment Expenses	1,74,76,768	1,68,28,227
120	Assigned Revenues & Compensations	1,00,28,475	1,28,35,998	220	Administrative Expenses	18,70,273	14,18,394
130	Rental income from Municipal Properties	1,08,15,087	84,20,708	230	Operations and Maintenance	77,47,500	1,64,79,512
140	Fees & User Charges	18,35,712	3,58,064	240	Interest & Finance Charges	10,544	8,287
150	Sale & Hire Charges	7,29,930	2,39,530	250	Programme Expenses	5,04,154	6,07,499
160	Revenue Grants, Contributions & Subsidies	-		260	Revenue Grants, Contributions & Subsidies		21,94,760
170	Income from Investments			270	Purchase of Stores		
171	Interest Earned	4,60,392	2,95,962	271	Miscellaneous expenses	57,630	8,062
180	Other Income	54,016	1,26,549	285	Prior Period		
	Non-Operating Receipts-				Non-Operating Payments		
320	Grants and contribution for specific purposes	2,94,91,703	2,53,38,752	340	Refund of Deposits		
340	Deposits Received	12,98,700	19,15,904	35011	Employees Liabilities		
350	Other Liabilities			35020	Payment of Recoveries payable	7,36,860	12,82,259
341	Deposit works			330	Hudco Loan Payment		
35041	Revenue Collected in Advance			320	Grants returned - PMAY		
431	Debtors(receivable)	7,19,083	10,95,557	412	Capital WIP	2,12,53,563	88,17,602
330	Loans Received			410	Acquisition / Purchase of Fixed Assets	1,24,886	20,84,755
311	Earmarked Funds			340	Deposit refunded	4,55,000	7,70,000
310	Municipal Fund		28,60,132	360	Provisions	1,38,405	6,32,569
312	Reserve Fund			460	Loans, Advances and Deposits		
				421	Investment		
				430	Prepaid Expenses		
				310	Municipal Fund	4,50,70,523	
					Totalling Mistake	3,12,405	5,323
	Totalling Mistake				Cash balances including Imprest Balance		
					Balances with Banks/Treasury (including in designated bank accounts)	1,28,22,304	5,21,86,880
	TOTAL	10,85,80,815	10,33,24,129		TOTAL	10,85,80,815	10,33,24,129

21.5.24
लेखापाल
नगर परिषद् तलेन
जिला- राजगढ़, मध्यप्रदेश

मुख्य नगर पालिका अधिकारी
मुख्य नगर परिषद् तलेन
जिला- राजगढ़, मध्यप्रदेश
जिला राजगढ़ (व्या) म.प्र.

FOR RAHUL RAWAT & Co.
Chartered Accountants

Rahul Rawat

CA RAHUL RAWAT
(Partner)
M.no - 439685
FRN No.025933C

Date :
UDIN :

Municipal Council Talen
STATEMENT OF CASHFLOW
(As On 31 March 2024)

(AMOUNT IN RUPEES)

Particulars	Current Year (Rs.) 2023-24		Previous Year 2022-23
[A] Cash Flows from Operating Activities			
Gross Surplus Over Expenditure	(24,07,231.00)	(24,07,231.00)	(10,73,518.00)
Add: Adjustments For			
Depreciation	36,34,496.27		41,10,435.74
Interest And Finance Expenses	10,544.00	36,45,040.27	8,287.00
Less: Adjustments For			
Profit On Disposal Of Assets			
Net Of Adjustments Made To Municipal Funds	3,12,405.00		5,323.00
Investment Income			
Transfer To Reserves	3,58,923.00		
Interest Income Received	4,60,392.00	(11,31,720.00)	2,95,962.00
Adjusted Income Over Expenditure Before Effecting Changes In Current Assets And Current Liabilities And Extraordinary Items		23,69,529.27	(13,61,193.00)
Changes In Current Assets And Current Liabilities			
(Increase)/Decrease In Sundry Debtors	(7,43,665.00)		3,26,193.00
(Increase)/Decrease In Stock In Hand			-
(Increase)/Decrease In Prepaid Expenses	(2,789.00)		-
(Increase)/Decrease In Other Current Assets			-
(Decrease)/Increase In Deposits Received	(3,99,887.00)		11,45,904.00
(Decrease)/Increase In Deposits Work			-
(Decrease)/Increase In Other Current Liabilities	(5,435.00)		(1,04,363.00)
(Decrease)/Increase In Provisions	(1,38,405.00)		7,65,368.00
Extra ordinary items (please specify)		(12,90,181.00)	
Capital contribution			
Net Cash Generated from/ (Used in) Operating Activities [A]		10,79,348.27	7,71,909.00
[B] Cash Flows from Investing Activities			
Purchase Of Fixed Assets And Cwip	2,13,78,449.00		1,09,02,357.00
(Increase)/Decrease In Special Funds/ Grants	2,84,76,389.86		5,02,438.00
(Increase)/Decrease In Earmarked Funds	(3,58,923.00)		1,42,158.00
(Increase)/Decrease In Reserve ' Grant Against Fixed Ass	(1,77,43,952.73)		(67,91,921.26)
Purchase Of Investment		3,17,51,963.13	
Add:			
Proceeds From Disposal Of Assets			
Proceeds From Disposal Of Investments			
Investment Income Received			
Interest Income Received	4,60,392.00	4,60,392.00	2,95,962.00
Net cash generated from/(used in) investing activities [B]		3,22,12,355.13	2,95,962.00
[C] Cash flows from Financing Activities			
Add:			
Loans From Banks/ Others Received	1,86,16,067.78		1,86,16,067.78
Less:			
Interest & Finance Expenses	(10,544.00)	1,86,05,523.78	(8,287.00)



मुख्य नगर पालिका अधिकारी
नगर परिषद तलेन
जिला राजगढ़ (व्या) म.प्र.

Net Cash Generated From/(Used In) Financing Activities [C]		1,86,05,523.78	1,86,07,780.78
Net Increase/(Decrease) In Cash And Cash Equivalents (A+B+C)		5,18,97,227.18	1,96,75,651.78
Cash And Cash Equivalent At Beginning Of The Period		5,21,86,879.68	4,87,74,925.17
Cash and cash equivalent at end of the period		1,28,22,304.00	5,21,86,879.68
Cash and cash equivalent at the end of the year comprises of the following account balances at the end of the year:			
Cash balances	-		
Bank balances	1,28,22,304.00	1,28,22,304.00	5,21,86,879.68
Total Of The Breakup Of Cash And Cash Equivalents		-	

Date :
UDIN :

FOR RAHUL RAWAT & Co.
Chartered Accountants



CA RAHUL RAWAT
(Partner)
M.no - 439685
FRN No.025933C

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